VASUNDHARA COLLEGE OF ARTS, SCIENCE & COMMERCE,

GHATNANDUR

NAAC Accredited 'B' Grade, With CGPA 2.47

Affiliated to Dr. Babasaheb Ambedkar Marathwada University, Aurangabad

Dr. Arun Dalve

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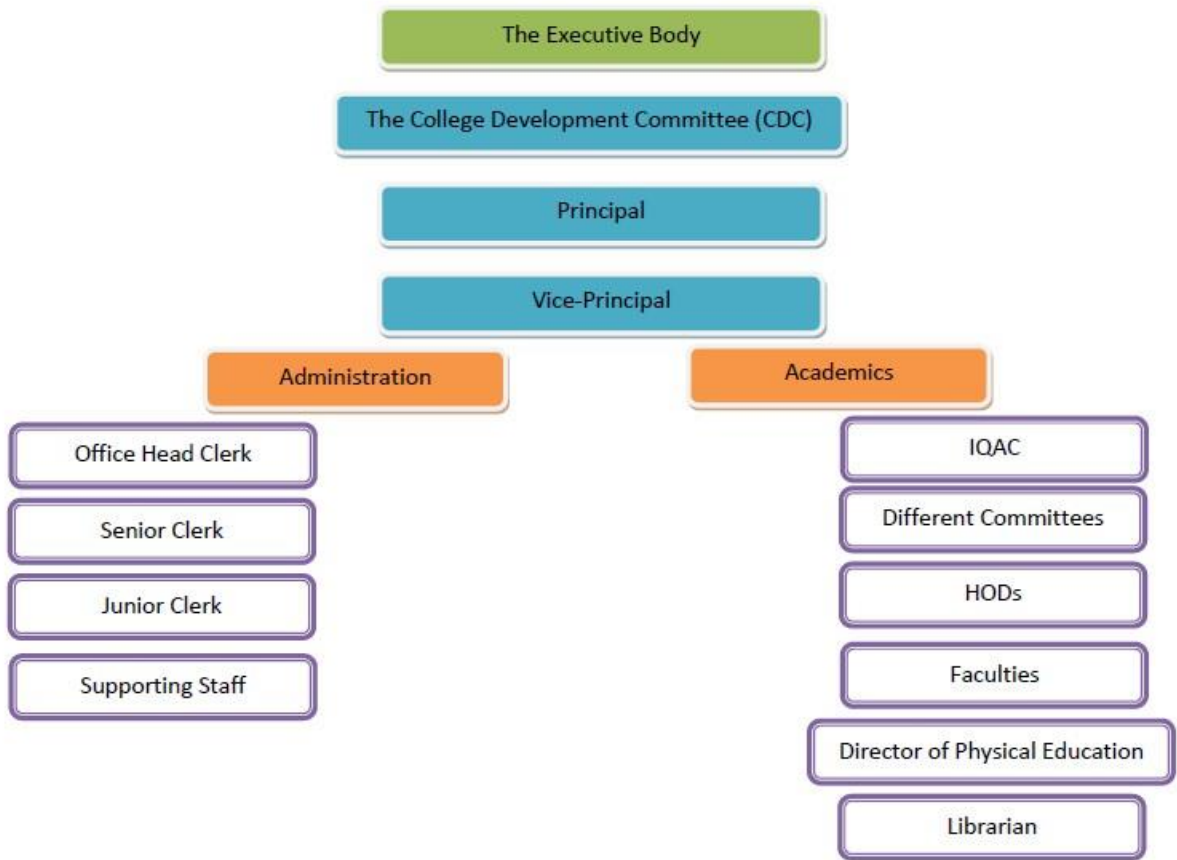
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6.2.2: The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, deployment of institutional Strategic/ perspective/development plan etc.

Organogram

ORGANOGRAM of Vasundhara College of Arts, Science and Commerce, Ghatnandur

The Executive Body

The College Development Committee (CDC)

Principal

Vice-Principal

Administration

- Office Head Clerk
- Senior Clerk
- Junior Clerk
- Supporting Staff

Academics

- IQAC
- Different Committees
- HODs
- Faculties
- Director of Physical Education
- Librarian

NOTICE

    All the IQAC members are hereby informed that the IQAC Coordinator is going to conduct the meeting in the Seminar Hall dated on -15/06/2023 at 2.00 pm. under the chairmanship of the Principal Dr. Dalve A. Y.

  You are directed to attend the meeting on time and co-operate

IQAC Coordinator   **The Principal**

CO-ORDINATOR
Internal Quality Assurance Cell
Vasundhara College, Ghatnandur
Tq.Ambajogai, Dist.Beed(M.S.) 431519

PRINCIPAL
Vasundhara College, Ghatnandur
Tq. Ambajogai Dist.Beed 431519

Vasundhara College, Ghatnandur

IQAC: 1st Meeting

Year- 2023-24

Minutes of the Meeting

Date: 15-06-2023.

The meeting of the IQAC was held on 15-06-2023, **at 03:00 p.m., in Seminar Hall**. Under the chairmanship of Principal Dr. Dalve A. Y

Agenda

1. To review of the minutes of the previous meeting
2. To make review of the perspective Development plan for the academic year 2023-24
3. To organize the Department wise National/ International/ State Level /Seminar/Workshop/Webinar
4. To prepare AQAR of Academic Year 2021-22 and 2022-23
5. To submit the annual report of all departments on e-mail id of IQAC (iqacvcg@gmail.com)
6. To Assign the MOUs with other institutions and make it functional
7. To conduct certificate/Diploma Courses by the departments
8. Any other relevant issues

Agenda I- To review of the minutes of the previous meeting

The IQAC Coordinator placed the minutes of the previous meeting and all the members accepted the same.

Agenda II- Perspective development plan for the academic year-2023-24

As per the discussion took place between the principal and all the members to prepare the versatile plan for the current academic year with the help of all the faculty members

Agenda III- To organize the Department wise National/ International/ State Level / Seminar, Webinar

In the meeting it was discussed and decided that every department of the institution should organize the National/ International/ State Level Seminar, Webinar in their respective subjects.

1. **Agenda IV-** To prepare AQAR of Academic Year 2021-22 and 2022-23

According to the rules and regulations of NAAC, assessment of institution is most important to enhance the quality education of the institution by considering the importance of NAAC Re-accreditation process it was decided in the meeting that do the preparation of AQAR, Academic year 2021-22 and 2022-23 to face the Third cycle of re- accreditation process of NAAC. .

Agenda V - To submit the annual report of all departments on e-mail id of IQAC

It was recommended to all the departments to submit the annual report to IQAC

Agenda VI- To Assign the MOUs and linkages with other institutions and make it functional

Recommended to all the departments to assign MOUs / Linkages with other institutions and activities should be conducted to keep it functional.

Agenda VII- To conduct certificate/Diploma Courses by the departments

It was recommended to all the departments to conduct certificate /diploma courses in their respective subjects

Agenda VIII- Any other relevant issues made by the IQAC members: Nil

The vote of thanks was proposed by IQAC Coordinator

IQAC Coordinator   **The Principal**

NOTICE

All the IQAC members are hereby informed that the IQAC coordinator is going to be conduct the meeting in the IQAC dated on 23/09/2023 at 3.00 pm. under the chairmanship of the Principal Dr. Dalve A. Y.

So, it's humble request to all the IQAC members that, to attend the meeting on time and give fully co-operation.

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The IQAC Coordinator   The Principal

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IQAC: 2nd Meeting

Year- 2023-24

Minutes of the Meeting

Date: 23/09/2023

The meeting was held on 23-09-2023 **at 03:00 p.m. under the chairmanship of the Principal Dr. Dalve A. Y. in the IQAC Cell**.

Agenda of the meeting

1. To review and confirm the minutes of the earlier meeting
2. To prepare AQAR of Academic Year 2021-22 and 2022-23
3. To prepare the AQAR within the timeline of NAAC
4. Criterion Committee Members should fill their respective criterions data on NAAC Portal within the stipulated period
5. To renew the MOU's and keep the MOU's and Linkages functional
6. To conduct Aids Awareness Programme, Yoga Meditation Programme and Career Counseling Programme, Cultural Programme
7. To perform Internal Audit
8. To conduct Gender Equity Programme
9. To conduct certificate/Diploma Courses by the departments
10. To do field project
11. To publish your research papers in UGC or Peer-reviewed Journals
12. To increase the number of Certificate courses
13. To make students fill SSS, Student Feedback, Alumni Feedback, Employer feedback within stipulated period
14. To attend the Faculty Development Programme/ Short Term Courses/ Refresher Courses/ Orientation Programme.
15. To conduct Alumni Parent Meet

IQAC Coordinator welcomed and briefed the committee members about the agenda. IQAC members after exchange of ideas and thoughts made the following resolutions.

Agenda I: Review of the earlier meeting

The coordinator read the minutes of the earlier meeting and the minutes were review and passed by the members.

Agenda II: To prepare AQAR of Academic Year 2021-22 and 2022-23

It was discussed that AQAR submission is mandatory to do the further NACC re-accreditation process as per rules and regulations stated by the NAAC. So, it is most important to submit AQAR within the stipulated period.

Agenda III: To prepare the AQAR within the timeline of NAAC

Principal has recommended to all the members to prepare the AQAR within the stipulated period

Agenda IV: Criterion Committee Members should fill their respective criterions data on NAAC Portal within the stipulated period

Principal has recommended to all the Criterion Committee Members and IQAC members to prepare and fill the AQAR data within the stipulated period given by NAAC.

Agenda V: To renew the MOU's and keep the MOU's and Linkages functional

Principal has recommended to Criterion Third Members to keep MOU's and Linkages functional and updated.

Agenda VI: To conduct Aids Awareness Programme, Yoga Meditation Programme, Cultural Programme and Career Counseling Programme

It was recommended by principal to organize Aids Awareness Programme, Yoga Meditation Programme and Career Counseling Programme, and cultural Programme in the Academic year 2023-24.

Agenda VII: To perform Internal Audit
Principal has recommended to conduct Internal Audit in the assessment year

Agenda VIII: To conduct Gender Equity Programme
Principal has recommended to Women's Redressed Cell Committee to organize Gender Equity Programme in this Academic Year.

Agenda IX: To conduct certificate/Diploma Courses by the departments

It was recommended to all the Head of the Departments to conduct Certificate/ Diploma courses in their respective subjects.

Agenda X: To do field project

Principal has recommended to all the faculty members to do the field project. To make field project successful all the necessities will be provided by the institution.

Agenda XI: To publish your research papers in UGC or Peer-reviewed Journals

It was recommended to all the faculty members of B.A., B.Com. And B.Sc. to publish their research papers in UGC approved Journals or Peer-Reviewed Indexed Journals.

Agenda XII: To increase the number of Certificate courses

It was recommended to the all the Department of HODs regarding increasing the number of certificate courses

Agenda XIII: To make students fill SSS, Student Feedback, Alumni Feedback, Employer feedback within stipulated period

As per the requirements of NAAC, it was recommended to the feedback Committee Members to make students to fill the feedback forms of Student Satisfaction Survey, Alumni Feedback, and Employer feedback within stipulated period

Agenda XIV: To attend the Faculty Development Programme/ Short Term Courses/ Refresher Courses/ Orientation Programme

It was recommended to all the faculty members to attend Faculty Development Programmes/ Short Term Courses/ Refresher Courses/ Orientation Programme.

Agenda XV- To conduct Alumni Parent Meet

It was recommended to the coordinator of Alumni Parent Association to conduct meeting with Alumni and Parent as per your annual schedule

Any other relevant issues made by the IQAC members: **Nil**

The vote of thanks was proposed by the IQAC Coordinator

The IQAC Coordinator   **The Principal**

NOTICE

All the IQAC members and faculty members are hereby informed that the IQAC Coordinator is going to be conduct the meeting in the IQAC cell dated on 13 /02/2024 at 3.00 pm. under the chairmanship of the Principal Dr. Dalve A. Y.

So, it's humble request to all the IQAC members and faculty members that, to attend the meeting on time and give fully co-operation.

The IQAC Coordinator   The Principal

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IQAC: Year- 2023-24

3rd Meeting

Minutes of the Meeting

Date: 12-02-2024.

The meeting was held on 12-02-2024, **at 03:00 p.m., in the IQAC cell** under the Chairmanship of Principal Dr. Dalve A. Y.

Agenda

1) To review and confirm the minutes of the last meeting

2) To prepare AQAR of Academic Year 2021-22 and 2022-23

3) To prepare the AQAR within the timeline of NAAC

4) To provide computer technician to complete the AQAR

5) To do the academic, administration and physical facilities preparation to face NAAC accreditation

6) To make available digital facilities in library

IQAC Coordinator welcomed and briefed the committee members about the agenda.

IQAC members after exchange of ideas and thoughts made the following resolutions.

Minutes of the meeting

Agenda I- To review and confirm the minutes of the last meeting

The coordinator read the minutes of earlier meetings and the minutes were reviewed and passed by the members

Agenda II- To prepare AQAR of Academic Year 2021-22

Successfully submitted AQAR of Academic year 2021-22 on 14/02/2024 and recommended to submit the AQAR of academic year 2022-23 within the stipulated period.

Agenda III- To prepare the AQAR of academic year 2022-23 within the timeline of NAAC

It was recommended to all the Criterion coordinators that it is strictly prohibited to everyone to fill the AQAR data of academic year 2022-23 on NAAC portal within the stipulated period

Agenda IV: To provide computer technician to complete the AQAR

There was discussion on this major issue regarding the computer technician to complete the AQAR and requested to the principal to make available computer technician as much as early possible to complete the AQAR within the stipulated period.

Agenda V- To provide the academic, administration and physical facilities to face the third cycle of NAAC Re-accreditation process.

To face the Third cycle of NAAC Re- accreditation it was recommended to the management, principal and faculty members to fulfill the deficiencies regarding academic, administration and physical facilities of the institution.

Agenda VIII- To make available digital facilities in library

It was recommended to the principal and librarian to make available digital facilities in library

The vote of thanks was proposed by the IQAC Coordinator

The IQAC Coordinator   **The Principal**

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